



CRUISE.COM

EMPLOYMENT APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

We sincerely appreciate your interest in working for Cruise.com. Please state all information clearly and accurately. Information will be held in strict confidence and used only for determining your suitability for employment.

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status or the presence of a non-job related medical condition or disability or any other legally protected status in compliance with federal and state equal employment opportunity laws.

Full Name (last name first)		Position applying for	Date
Daytime Phone	Evening Phone	Time I can be reached	Social Security
Present Address		City/State/Zip	
eMail Address		In case of emergency notify	Phone
Describe the position you are applying for.		Date available for employment	

What personal or professional goals might this position achieve for you?

Minimum salary you could consider

Preferred geographical location:

For office use only

Starting Date	Starting Salary	Bus. Unit #	Job code	Position Title
Date	Comments			

CONFIDENTIAL

EMPLOYMENT RECORD *List below past and present employment beginning with most recent.***THIS SECTION MUST BE COMPLETED BY ALL APPLICANTS - Even if a resume is attached**

Company Name		Job Title
Street Address		Duties - promotions/supervisory experience
City, State, Zip	Phone ()	
Immediate Supervisor	Phone ()	
Reason for leaving		
Employment - From Dates		
Base Salary	Overtime Bonus \$	Salary prior to last review
	Other Bonus	Date of last review

Company Name		Job Title	
Street Address		Duties - promotions/supervisory experience	
City, State, Zip	Phone ()		
Immediate Supervisor	Base Salary		
Employment - From Dates			To
Reason for Leaving			

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Street Address		Duties - promotions/supervisory experience	
City, State, Zip	Phone ()		
Immediate Supervisor	Base Salary		
Employment - From Dates			To
Reason for Leaving			

Additional Related Experience

BUSINESS REFERENCES *List individuals familiar with your capabilities. Do not list relatives.*

Name		Title/Occupation	
Business Name		Location	
Phone	Relationship	Years Acquainted	
Name		Title/Occupation	
Business Name		Location	
Phone	Relationship	Years Acquainted	
Name		Title/Occupation	
Business Name		Location	
Phone	Relationship	Years Acquainted	

EDUCATION & TRAINING

HIGH SCHOOL	LOCATION	YEARS ATTENDED - CIRCLE NUMBER	DID YOU GRADUATE?
		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
COLLEGE/UNIVERSITY	MAJOR	YEARS ATTENDED - CIRCLE NUMBER	DID YOU GRADUATE?
		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No
TRAVEL/TRADE SCHOOL	NUMBER OF HOURS	DATES	SUBJECT
SPECIAL COURSE	LOCATION	DATES	SUBJECT

Special Achievements, Activities, Awards

OTHER SKILLS

CRUISE & TOURS

Number of years _____ Advanced Intermediate Basic

Specialties _____

SUPERVISORY SKILLS

Will you work any day of the week or any shift assigned?

YES NO If no, explain:

LANGUAGE SKILLS *Circle fluency in each category*

LANGUAGE	SPEAK			READ			WRITE		
	Fluent	Good	Beginner	Fluent	Good	Beginner	Fluent	Good	Beginner
	Fluent	Good	Beginner	Fluent	Good	Beginner	Fluent	Good	Beginner
	Fluent	Good	Beginner	Fluent	Good	Beginner	Fluent	Good	Beginner

COMPUTER SKILLS

Word Excel Power Point Access HTML Java Macintosh

Other _____

PERSONAL TRAVEL EXPERIENCE

DESTINATION/CRUISE SHIP	YEAR	DESTINATION/CRUISE SHIP	YEAR

GENERAL INFORMATION

Are you legally eligible for employment in the United States? Yes No

Proof of U.S. citizenship or immigration status will be required upon employment.

Have you ever been convicted of a felony within the last five years? Yes No

How did you hear of this position? _____

List any friend or relatives working for Cruise.com (specify relationship)

Have you worked for Cruise.com in the past? Yes No If Yes, Dates Employed _____ From _____ To _____

You may contact my previous employer and current employers. Yes No

If no, please explain: _____

CONFIDENTIALITY, LIMITED NON-COMPETE AGREEMENT

In consideration of my employment, I acknowledge that my employment is at will and therefore my employment can be terminated, with or without cause, and with or without notice, at any time, at the option of Cruise.com or myself. I understand that no representative of Cruise.com other than the president has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing, and any representations contrary to the foregoing are expressly disavowed, shall not be binding upon Cruise.com and should not be relied upon by any prospective or existing employee, unless made in writing and signed by the president. I further acknowledge that any Cruise.com personnel manual, handbook, publication, policy, procedure, rule or regulation that may now or in the future apply to me is not contractual in nature and is not intended to modify the foregoing employment relationship.

In recognition of my employment, I agree: (1) to keep confidential all information obtained while working at Cruise.com that relates to clients, including all personal data in profiles and reservation and ticket information; (2) not to reveal or provide to any competitor or potential competitor any of Cruise.com's client names, prospect names, sales material, or other data that could damage Cruise.com's competitive position in the marketplace; (3) to refrain from soliciting Cruise.com's clients or employees or assisting others to solicit Cruise.com's clients or employees within 12 months after I leave Cruise.com for whatever reason; and (4) to refrain for 12 months after I leave Cruise.com for any reason (or no reason) from providing travel services to any client on which I spent a significant amount of my time at Cruise.com. (Item 4 does not apply to employees who were working directly for the client prior to Cruise.com obtaining that client or to employees who are laid off by Cruise.com for lack of work.)

I state that all the foregoing information is true and correct to the best of my knowledge and belief. In the event that any of the above information is false or there is a material omission, it may be grounds for immediate dismissal. I authorize Cruise.com to contact my previous and current employers and personal references. (If there are any restrictions, they must be noted above.)

Signature _____ Date _____